

SCHOOL DISTRICT OF MANAWA

362.1

INTERLIBRARY LOAN

The District may participate in resource sharing with other school and public libraries through interlibrary loan. The purpose of resource sharing is to obtain materials not available in one's school library media center. Library materials, or copies of print or other resources, are made available by one library to another upon request. Resource sharing is available through a courier service provided by OWLS (Outagamie-Waupaca Public Library System) and the statewide WISCAT system. Individuals borrowing through the public library system must possess a valid library card from that library system. Information about available materials may be accessed on the District's library webpage.

Lenders:

Each loan will be made at the discretion of the lending library, with the understanding that the needs of the Manawa students will take precedence. The lending library will decide if a resource is eligible for interlibrary loan and will determine the lending period.

Lending libraries are not expected to process subject and keyword requests. The lending library shall refuse to copy items that would violate copyright laws and fair use guidelines.

Borrowers:

Borrowing school library media centers/patrons should make every effort to exhaust their own resources before requesting materials from another library.

Delivery and return of materials shall be the responsibility of the borrower. The borrowing library is responsible for the safety of all resources borrowed and must reimburse the lending library for lost or damaged materials.

Interlibrary borrowing does not relieve any library of the responsibility for ongoing collection development.

LEGAL REF.:Section 43.72(3) Wisconsin Statutes
120.12(1)
121.02(1)(h)
PI 8.01(2)Wisconsin Administrative Code
Federal Copyright Law (Title 17, U.S. Code)
Technology Education and Copyright Harmonization Act (TEACH Act)
Enhancing Education Through Technology Act of 2001
CROSS REF.:361.2, Library Media Center Materials Selection and Evaluation
363.2, Student Technology Use
363.3, Assistive Technology for Students with Special Needs
771.1, Use of Copyrighted Materials
District Technology Plan

APPROVED: February 19, 2007
REVISED: March 17, 2014